

Central Coast Conservatorium Inc.

2014 APPLICATION FOR ENROLMENT

We are testing a new Electronic Enrolment Form. Please be patient as we iron out any bugs. We would appreciate your feedback at the end of the Enrolment procedure. Once you have completed this online form, we will raise an invoice and email this to you for payment. Thanks for your patience.

ABOUT THE STUDENT

Who is this enrolment for?

Myself, I am an adult

My child, who is under 18 years of age

GUARDIAN/PARENT DETAILS:

Relationship to student:

Mother

Father

Guardian

Other

SURNAME:

GIVEN NAMES:

ADDRESS FOR CORRESPONDENCE:

SUBURB:

POSTCODE:

HOME PHONE NO:

MOBILE PHONE NO:

E-mail

Preferred Method of Contact:

SMS

Email

Australia Post

Occupation (optional):

What School will your child be attending in 2014?

What Year will they be in?

What type of School is that?

Public Primary

Private Primary

Public Highschool

Private Highschool

Home Schooled

NOT AT SCHOOL

STUDENT DETAILS:

STUDENT SURNAME:

STUDENT GIVEN NAME(S):

ADDRESS (if different to parent/guardian):

SUBURB:

POSTCODE:

DOB (Month/Day/Year):

GENDER

Male

Female

E-mail

Does the student have any medical conditions/allergies?

Yes

No

If yes, please give details:

Do you consent to the tutor being given details of the student's medical conditions?:

Yes

No

Not Applicable

STATISTICS FOR DEPT OF EDUCATION:

Is the student of Aboriginal or Torres Strait Islander Origin?

Yes

No

What is the main language spoken at home?

English

Other

Does the student have any known disabilities or behavioral problems?

Yes

No

Don't know

If Yes, what are they?

MARKETING INFORMATION:

Where did you hear about Central Coast Conservatorium?

- | | |
|--------------------------|--------------------|
| Newspaper | Yellow Pages |
| Our Website | Search Engine |
| Recommendation | School |
| Facebook | At a concert/event |
| I am a RETURNING STUDENT | |
| Other | |

Publicity: Do you consent to the student's image being used for in-house and/or external marketing purposes?

- Yes No

Enrolment Details:

Which program are you enrolling for?

- CMP (Children's Music Program)
- One to One Lesson Program at Conservatorium
- Instrument Hire
- Musicianship
- Ensembles
- School Program (incl. Lakes Strings Program) ONLY

CHILDREN'S MUSIC PROGRAM (CMP)

Which class do you want to enrol in for 2014?

- 0-2 Years Old (baby class) \$95/term
- 2 Year Old Class \$119.50/term
- 3 Year Old Class \$119.50/term
- 4 Year Old Class \$119.50/term
- Enrichment Class \$119.50/term
- Level 1 Class \$119.50/term
- Level 2 Class \$156/term
- Level 3 Class \$181/term
- Introduction to Music (Fast Track) \$181/term
- Level 4 Preliminary Instrumental \$376/term (includes Level 4 Scholarship)

Would you like to join our Children's Choir?

Choir rehearses on Thursday evenings in the Robert Knox Hall.

- Yes (\$112/term)
No

Instrument Hire:

CMP Violin (\$26/term)

CMP Cello (\$36/term)

We will not be hiring an instrument

Other

Do you have an additional child in the CMP program?

Yes (\$10 discount per 2nd and subsequent siblings will be applied)

No

DETAILS OF SIBLING ALREADY IN CMP PROGRAM:

SURNAME:

GIVEN NAME(S):

DOB (MONTH/DAY/YEAR):

GENDER

Male

Female

Will that be all ?

Yes

No

ONE TO ONE LESSON PROGRAM:

What instrument did you want lessons in?

What is the name of your tutor?

How long a lesson do you want

Frequency of your lessons:

1/4 Hour (\$20 per lesson)

Weekly (NB: There are 11 weeks in Term 1)

1/2 Hour (\$39.50 per lesson)

Fortnightly

3/4 Hour (\$59 per lesson)

1 Hour (\$78.50 per lesson)

ARE YOU HIRING ONE OF OUR INSTRUMENTS:

Yes

No

Details of Instrument:

Do you already have the instrument with you?

Yes (please return the instrument before commencement of Term for inspection)

No (please arrive 25 minutes prior to your first lesson to organise your instrument)

If Yes, what is the instrument number?

I don't know

Instrument Number:

If No, what instrument would you like to hire?

Violin (\$67/term)

Other (\$87/term)

MUSICIANSHIP

Would you like to enrol in a Musicianship Class?

Yes

No

MUSICIANSHIP OPTIONS?

What Grade of Musicianship do you wish to enrol in? All classes are \$162/term

Grade 1 Tuesday 5.30pm

Grade 1 Wednesday 3.45pm

Grade 2 Tuesday 3.45pm

Grade 2 Wednesday 4.45pm

Grade 3 Tuesday 4.45pm

Grade 3 Wednesday 5.45pm

Grade 4 Tuesday 5.45pm

Grade 5 Monday 3.45pm

Grade 5 Thursday 4.30pm

Grade 6 Monday 5.45pm

Grade 7 Monday 4.45pm

Advanced Composition Class (Monday 6.45pm)? *

Yes

No

Are you interested in a Group Jazz Harmony/Improvisation Class? *

Yes

No

Are you interested in a Music Foundation Course? (Music Foundations is a theory course for beginners interested in learning how to sight read and play keyboard. No prior knowledge is required)*

Yes

No

Are you interested in a HSC Music Support Class? *

Yes

No

* We will let you know if we have enough interest to run these additional Musicianship classes.

ENSEMBLE PROGRAM

Would you like to enrol in an ensemble (or more). If you are enrolled in a Musicianship class, you can join up to three ensembles at no additional cost.

Yes please

No thanks

List of Ensembles

Which Ensemble(s) would you like to join in 2014? First ensemble is \$112/term, second and subsequent ensembles are \$45/term.

Youth Orchestra (Friday evenings)

Primary Wind Ensemble (Tuesday evenings)

Symphonic Wind Ensemble (Monday evenings)

Big Band (Jazz) (Thursday evenings)

Choir (Thursday evenings)

Katandra Voices (Highschool age) (Thursday evenings)

Saturday String Program (Saturday mornings)

Adult Strings - Progressive (Saturday mornings)

Adult Strings - Beginner (Saturday mornings)

Clarinet/Saxophone Choir

Flute Choir

Guitar: Contemporary

Guitar: Classical

Percussion Ensemble

Brass Ensemble

Taiko Drumming Group

Other:

Are you enrolling in the Music Theatre Course for 2014? The cost is \$345 per term.

Yes

No

I am re-enrolling in the advanced Music Theatre Course for 2014

CONSERVATORIUM SCHOOL PROGRAM

Are you wanting to enrol in the Schools Program?

Yes

No

SCHOOLS PROGRAM OPTIONS:

What School will the child be attending in 2014?

How long a lesson do you want?

1/2 hour shared lesson (max. 2 students) (\$200/student/term)

1/2 hour one to one lesson (\$395/term)

1 hour one to one lesson (\$785/term)

Lakes Strings Program

Type of LSP lessons:

Yes

Group tutorial or 1/2 hr shared lesson (2 students) PLUS ensemble (\$200/student/term)

No

Ensemble Only (\$112/term)

Enrolment fee (add \$40 per family):

Yes

No, I paid in Term 4, 2013 so I don't have to pay again

No, I have a sibling who has paid

Sibling who has paid Enrolment Fee:

Would you like to pay for the full four terms of 2014? If so, you will receive a 5% discount on the final cost of classes (NB. there is no discount on the Enrolment Fee).

*** Please note our NO REFUND policy in the Terms and Conditions.**

Yes, please send me an account for the whole year

No thanks. I will pay in advance each term.

Would you like to join Central Coast Conservatorium Association?

If you say yes, we will send you an invitation to the AGM. You must be an adult student or a parent/guardian of a student receiving one-to-one lessons at the Conservatorium.

Yes

No

Would you like to fill in another form?

Yes

No

[Start a new form](#)

TERMS AND CONDITIONS OF ENROLMENT 2014

APPLICATION FOR ENROLMENT – NEW STUDENTS: Application may be made via an Application for Enrolment Form. Forms are available upon request at the office or via the web site. Applications are acknowledged within 5 days of receipt, and places allocated based upon availability. Applicants who cannot be placed within two weeks will be placed on a waiting list and notified in writing.

ENROLMENT: Enrolment is an agreement to engage the services of a Central Coast Conservatorium music tutor at a particular time each week, during the remaining terms of the calendar year. An enrolment becomes valid and lessons can commence when the completed and signed Application for Enrolment Form is received by the Administration office and the account is fully paid or suitable payment arrangements are in place. The Enrolment remains active until the end of Term 4, and students will be billed accordingly.

A certified Progress and Enrolment Diary will be issued to all enrolled students, and must be presented to their music tutor prior to lessons and classes. Parents are advised to accompany students younger than 18 to the first lesson of the term to ensure that all enrolment conditions have been met.

FEES: Tuition fees are due and payable prior to commencement of music lessons and classes. A Fees Account for enrolled students continuing music tuition will be issued at least 14 days in advance of the first lesson of each term. Students facing financial difficulty who are unable to pay term fees in advance may request a payment plan. This arrangement will not exclude them from lessons/classes unless the payment plan is not adhered to (a fee of \$2.50 will apply for second and all subsequent installments).

MISSED LESSONS: It is expected that students enrolled at the Conservatorium will commit to attending the full terms' lessons, and that the music tutor will provide the full terms' lessons. As of 2014, the Conservatorium will not issue any refunds. Credits will only be made if the Conservatorium is unable to provide a tutor for a scheduled lesson or class and if that lesson or class cannot be 'made up' (failure to attend a lesson or a class and/or withdrawals from any tuition during the term does not warrant a refund or credit). In exceptional circumstances (eg. serious illness), a request for credit can be made in writing to the Business Director (by post or email). If approved, a credit will then be applied to the following term's account. The Conservatorium reserves the right to decline or cancel any of its courses or programs or to change the tutor for any tuition at any time.

WITHDRAWAL/DEFERMENT OF LESSONS: Notification of intention to withdraw (or defer lessons) must be made in writing (by post or by email) to the Conservatorium's Office (not through a tutor) at least 14 days prior to the commencement of term and before the date when payment of fees becomes due. This will result in a cancellation of term fees. Where notices are received after the commencement of term, the full term's fees are still payable.

HOW TO MAKE PAYMENTS: The Conservatorium accepts cash and also has EFTPOS facilities available. We also accept Mastercard and Visa Card payments by phone or in person. Cheques may be posted to PO Box 1303, Gosford 2250. Direct Deposits can be made to the Central Coast Conservatorium bank account as follows:

Commonwealth Bank BSB Number: 062 544 Account No. 2801 5086

Please use the student name or Fees Accounts number as a reference.

COLLECTION COSTS (minimum \$60 fee) will apply if the arranged payment of your fees is not made on or before the due date. DISHONoured CHEQUES will attract a \$30 fee.

THE CONSERVATORIUM CANNOT SUPERVISE STUDENTS OUTSIDE THEIR LESSON TIMES. The Conservatorium is not responsible for students outside lesson times. Parents and/or Guardians are advised not to leave students unattended before or after lessons and to make suitable arrangements for drop off and pick up of students.

Please note: The Conservatorium delivers tuition from two locations in Gosford:

- 45 Mann Street and 35 Mann Street

Thank you for completing your Enrolment Form. By clicking the submit button, you agree to the Terms and Conditions of Enrolment and you state that all information is correct. Once we have your form, we will create a Fees Account and email this to you.