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**CENTRAL COAST
CONSERVATORIUM**
OF MUSIC
TRAINING AND EDUCATION

**MINUTES OF THE
ANNUAL GENERAL MEETING**
CENTRAL COAST CONSERVATORIUM INC
45 Mann Street, Gosford, 2250
Monday 14 April, 2014, 6.00pm

1. ATTENDANCE LIST AND APOLOGIES

Present: R. Wand ; H. Day; F. Bell; C. Gadd; V. Srivastava; G. Woolnough; ME Wallace

F Cubirka (Business Director); P. Brennan (Artistic Director); P. Scott (Tutor Representative);
J.Kellaway (University of Newcastle); members as per Attendance Register, Sandy Gilbert
(member); Adam Gilbert (member)

Apologies: P Brandon

2. CONFIRM MINUTES OF LAST AGM (March 2013)

Minutes of Previous Meeting:

The Minutes of the Annual General Meeting held on Tuesday 19 March 2013 had been previously circulated.
No changes were requested to the tabled minutes.

Resolution AGM 19.03.2013

That Minutes of Annual General Meeting held 19 March 2013 be confirmed.
Moved by V Srivastava; seconded H Day; carried.

Correspondence in:

Letter from Christopher Bearman addressed to Robyn Wand and Board members sent on the 13th May 2013.
(filed with minutes for the 14 April 2014 AGM)

3. BUSINESS ARISING FROM MINUTES

There was no business arising.

4. RECEIVE REPORTS:

President
Artistic Director of the Conservatorium
Business Director of the Conservatorium
Financial Statements (for lodgment)
CCSO Presidents Report with CCSO Financial
Statements for 2013

President Robyn Wand read the report titled:

Annual Presidents Report A G M, 14th April 2014

G Woolnough moved that the President's report be accepted; V Srivastava seconded; carried.

Robyn Wand announced that she would be standing down as President and had submitted her nomination to serve on the CCC Management Committee as an ordinary member.

Vinay Srivastava formally thanked Robyn Wand for her outstanding service to Central Coast Conservatorium, in her role as the President of the CCC Management Committee.

G Woolnough seconded; carried.

Artistic Director, Patrick Brennan, read the **Artistic Director's Annual Report 2013**

ME Wallace moved that Artistic Director's Report be accepted; H Day seconded; carried.

Business Director, Frank Cubirka, read **Annual Business Director's Report AGM 14th April 2014**

V Srivastava moved that the BD's report be accepted; H Day seconded; carried.

(All three reports are filed with AGM minutes in the document booklet labelled **Annual Reports 2013**)

H Day tabled CCSO's Annual Report labelled **Acting President's Report AGM 27th November 2013**, signed by Hilary Day, Acting President for the CCSO.

(Report filed with AGM minutes)

G Woolnough moved that the CCSO report be accepted. V Srivastava seconded; carried.

5. SPECIAL RESOLUTIONS

The following amendments to the **Constitution** of the Central Coast Conservatorium were put at the Annual General Meeting of 14 April, 2014.

1. Current:

14.1.c Three additional members, two of whom shall be the nominees of the University of Newcastle...

1. Proposed Amendment:

Two additional members, one of whom shall be the nominee of the University of Newcastle.

2. Current:

24.2 Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote...

2. Proposed Amendment:

Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote (with the exception of the Tutor Representative who is not entitled to vote)...

3. Current:

14.5 A member of the committee cannot serve continuously in any one office for longer than four years, not counting time already

served on the committee prior to 8 December 2011.

3. Proposed Amendment: Paragraph 14.5 will be replaced with the following:

There are no restrictions on the length of time that a member may serve on the committee or as an office-bearer, with the exception of the president whose term of office as president is limited to four years. The president is however subsequently eligible for election to the committee or to any other office.

G Woolnough moved that all Special Resolutions be passed. V Srivastava seconded; carried.

NB Resolution 14.1c was proposed by UON.

Resolution 24.2 was agreed on by the tutors in the form of a tutor vote.

6. RATIFYING THE APPOINTMENT OF THE RETURNING OFFICER.

G Woolnough proposed Frank Cubirka remain as Returning Officer.

7. ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS.

Frank Cubirka requested Members currently serving on the CCC Board to vacate their positions.

ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS

For the 9 positions available for election, 9 nominations had been received.

President :	Peter Brandon
Vice President:	Mary-Ellen Wallace
Treasurer:	Vinay Srivastava
Secretary:	Francesca Bell
Ordinary Members:	Greg Woolnough Hilary Day Charmian Gadd Adam Gilbert Robyn Wand

Frank Cubirka, acting as Returning Officer, appointed the outgoing Directors and Members unopposed to their nominated positions on the CCC Management Committee:

Positions not requiring election are:

University of Newcastle Representative:

John Kellaway (appointed for a term of four years)

Tutors Representative:

(nominated by democratic process by the tutors)

Paula Scott

8. GENERAL DISCUSSION

Newly elected President P Brandon will be away from the end of May to the beginning of August. V Srivastava will assume the role of Chair for meetings held in June and July.

Adam Gilbert, newly appointed ordinary member was welcomed by the CCC Management Committee.

Adam introduced himself; he has worked as a self-employed musician for 12 years prior to starting up his own real estate business. He looks forward to making a positive contribution building critical relationships both internally and in the broader community for the advancement of the CCC. Adam describes himself as logical, decisive, inclusive, entrepreneurial, consultative, and direct.

The Board looks forward to working with him.

9. MEETING CLOSED

Acting President Robyn Wand declared the meeting closed 6.53pm.

Signed as a true and correct record of proceedings

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