

Teacher Communications - Term 1 2017

Week 4

AMEB Exams

AMEB Examinations are now open on our website at <http://centralcoastconservatorium.com.au/ameb>. Please talk to your students if you think they are ready for their Graded AMEB exam about enrolling early and preparing for their exam. We have a copy of the 2017 AMEB Syllabus available for your viewing pleasure in the staff room at 45 Mann St.

Buildings and Studios

The toilet block at 45 Mann Street has been painted and the new flooring will go in Friday 17 Feb so please continue to use the old brick toilet block (I was tempted there but ..no). Next week, we will commence using the Male and Female toilets for students, parents and patrons and the middle toilet will be marked STAFF ONLY. The old brick toilet block will be used when all toilets are in use, so there will be signage to say "More toilets are available down the path". The lock on the Accessible toilet has been repaired. Thanks to Rod for all his work with tradesmen.

A donated baby grand piano has been installed in Studio 9. It sounds pretty good (according to Carl) and is a step up from the piano that was there for vocal teachers. The old upright has gone to The Cottage, Studio #3 where Steph Cooper teaches Oboe. Just a reminder to replace dust covers and close piano lids when you are done. This will extend the life of our pianos.

The staff room - Dave Newton (father to Cooper) has installed a lovely work bench in the Staff Room. We will install some stools and Rod is purchasing a new PC for that area. That and the Mac will be hooked up to the network so you can browse the internet and print or bring in a USB to print from. You won't be able to save files onto those computers.

The reading room - Fiona Lugg has been working on the Reading Room. This is the small glass room off the Hall stage. There is a wealth of resources there for you to look at. Once we have some shelving and a chair in there, along with a vinyl record player and some curtains, it will be a nice space for you or your students to sit and look through some very valuable resource books. Recently we have had a donation of contemporary music history books.

Coming Up

HOPs meeting - March 6th from 7.15pm in the usual space
[AGM - March 20th](#) from 6.30pm in The Robert Knox Hall

Term 1 Makeups

Term 1 makeups will be available in the week of Monday April 10 - Thursday April 13. Friday April 14 is Good Friday. Please try to deliver all lessons to avoid requests for credits and refunds from customers. If you can't do a makeup, please let Erica know ASAP so that she can update the student's account.

Staff Movements

Caroline Casey will be working Mondays, Tuesdays and Thursday, assisting with student enrolments in the main office.

Chris Kaye has also been helping with data entry for the Schools Program.

Welcome to **Brenton McLennan** who is teaching in the Schools Program and also has a French Horn student.

Melissa Lark has resigned as HOP for Children's Music Program.

David Dallinger is the new HOP for Woodwind Department.

Lisa Kelly is now focusing on Events & Communications and is located in the back office (Don Andrews old studio) with Sharon from Accounts.

Rod Bowman is located in the old Accredited Courses office out the back.

Pamela Tyson is assisting on Thursdays to Saturdays with office admin on a volunteer basis