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**CENTRAL COAST
CONSERVATORIUM**
OF MUSIC
TRAINING AND EDUCATION

**MINUTES OF THE
ANNUAL GENERAL MEETING**
CENTRAL COAST CONSERVATORIUM INC
45 Mann Street, Gosford, 2250
7.00pm Monday 20 March 2017

1. ATTENDANCE LIST AND APOLOGIES

Present: P Brandon (Chair), V Srivastava (Vice President), M Mitchelmore (Treasurer), F Bell (Secretary), H Day, C Gadd, C Braund, L Hemphill, P Brennan (Artistic Director/CEO), R Bowman (Financial Controller)

Members: Nil

Nominee: Ian Hemphill

Apologies: Mary-Ellen Wallace

Meeting opened 7.28pm

Peter Brandon welcomed Board Members and thanked them for their wonderful contributions and hard work in 2016/17. Peter Brandon gave special thanks to Patrick Brennan and Rod Bowman for their dedication to the Central Coast Conservatorium.

2. CONFIRM MINUTES OF LAST AGM June 2016

Minutes of Previous Meeting:

The Minutes of the Annual General Meeting held on Monday 20 June 2016 had been previously circulated. No changes were requested to the tabled minutes.

Resolution AGM 20.03.2017

That Minutes of Annual General Meeting held 20 June 2016 be confirmed and accepted as a true record; moved by M Mitchelmore; seconded H Day; carried.

3. BUSINESS ARISING from last AGM held in June 2016:

No business arising from last AGM held 20 June 2016

4. RECEIVE REPORTS:

All reports shared previous to meeting with CCC Board Members via Google docs.

i) President Peter Brandon tabled report titled:

Central Coast Conservatorium Inc.

President 's Report for the year ending 31st December 2016

C Braund moved that the President's Report be accepted; seconded by L Hemphill; carried.

ii) Artistic Director Patrick Brennan read report titled:

Artistic Director/CEO Annual report 2016

V. Srivastava moved that the Artistic Director's Report be accepted; seconded by M Mitchelmore; carried.

iii) Financial statements for lodgment:

Controller Rod Bowman tabled documents:

a. Saige/Sharon O'Malley –Audit 20 March 2017 CCon

b. Statement of Financial Performance 1/01/2016 through 31/12/2016

c. Notes to the statement of Financial Performance as at 31 Dec 2016

d. CCC Inc. Balance Sheet as at Dec 2016

e. Notes to the financial position as at Dec. 2016

M Mitchelmore moved that the tabled Financial Reports be accepted; F Bell seconded; carried.

5. APPOINTMENT OF THE RETURNING OFFICER

President, Peter Brandon stood down and Rod Bowman was appointed the Returning Officer.

Rod Bowman requested committee members to vacate their positions.

Rod Bowman observed all nominations were correct and in order.

6. ELECTION OF OFFICE BEARERS and Committee Members

Executive Positions were filled uncontested.

President: Peter Brandon

Vice President: Vinay Srivastava

Treasurer: Mike Mitchelmore

Secretary: Francesca Bell

Ordinary Members

Positions for Ordinary Board members were filled uncontested:

Board member: Hilary Day

Board member: Charmian Gadd

Board member: Ian Hemphill

Board member: Claire Braund

Board member: Mary-Ellen Wallace

Rod Bowman congratulated the Board on their successful nominations.

7. BRIEF GENERAL DISCUSSION

Peter Brandon congratulated Ian Hemphill on His election to the CCon Board.

Peter gave special thanks to Rod Bowman for his professionalism, hard work and excellent management of his administrative team. Peter also thanked executive members Francesca Bell, Vinay Srivastava and Mike Mitchelmore for their contributions over the last year. He thanked the Board as a whole for their support and commitment to Central Coast Conservatorium.

Peter Brandon thanked Liz Hemphill for her contribution to the CCC and regretfully accepted her resignation letter.

Mike Mitchelmore thanked President Peter Brandon on behalf of the Board for his leadership and dedication.

The Board thanked Patrick Brennan for his inspiring leadership and hard work over the last year in his role as CEO.

President Peter Brandon declared the meeting closed 7.55pm.

Signed as a true and correct record of proceedings

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