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**CENTRAL COAST
CONSERVATORIUM**
OF MUSIC
TRAINING AND EDUCATION

**MINUTES OF THE
ANNUAL GENERAL MEETING**
CENTRAL COAST CONSERVATORIUM INC
45 Mann Street, Gosford, 2250
7.00pm Monday 19 March 2018

1. ATTENDANCE LIST AND APOLOGIES

Present: P Brandon (Chair), V Srivastava (Vice President), M Mitchelmore (Treasurer), F Bell (Secretary),
H Day (Board member), C Gadd (Board member), C Braund (Board member),
I Hemphill (Board member), P Brennan (Artistic Director/CEO), R Bowman (Financial Controller)

Members: Rona Parker, G Franz

Apologies: Charmian Gadd, Adam Manning, Claire Braund

Meeting opened 7.28pm.

Peter Brandon welcomed CCCM Members. He thanked the CCCM Board for their contributions and hard work in 2017. Peter Brandon expressed his gratitude in having a hard working and supportive Board during his 4 year tenure, and assured the committee that he would continue to contribute, ensuring good outcomes for the CCCM.

In thanking Patrick Brennan and Rod Bowman for their dedication to the CCCM he commented on how much he'd enjoyed working with them.

2. CONFIRM MINUTES OF LAST AGM March 2017

Minutes of Previous Meeting:

The Minutes of the Annual General Meeting held on Monday 20 March 2017 had been previously circulated. No changes were requested to the tabled minutes.

Resolution AGM 20.03.2017

That Minutes of Annual General Meeting held 20 March 2017 be confirmed and accepted as a true record; moved by M Mitchelmore; seconded H Day; carried.

3. BUSINESS ARISING from last AGM held in March 2017:

No business arising from last AGM held 20 March 2017.



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4. RECEIVE REPORTS:

All reports shared previous to meeting with CCC Board Members via Google docs.

i) President Peter Brandon read report titled:

Central Coast Conservatorium Inc.

President 's Report for the year ending 31st December 2017

H Day moved that the President's Report be accepted; seconded by M Mitchelmore; carried.

iii) Treasurer Michael Mitchelmore read report titled:

Treasurer's report to AGM on the financial year 2017

Tabled documents:

a) Treasurer's report to AGM on the financial year 2017

b) Saige/Sharon O'Malley –Audit 20 March 2017 CCCM

V Srivastava moved that the tabled Treasurer's Report and Saige audit be accepted; I Hemphill seconded; carried.

iii) Artistic Director Patrick Brennan read report titled:

Artistic Director/CEO Annual report 2017

H. Day moved that the Artistic Director's Report be accepted; seconded by M Mitchelmore; carried.

5. APPOINTMENT OF THE RETURNING OFFICER

President, Peter Brandon stood down and Rod Bowman was appointed the Returning Officer.

Rod Bowman requested committee members to vacate their positions.

Rod Bowman observed all nominations were correct and in order.

6. ELECTION OF OFFICE BEARERS and Committee Members

Executive Positions were filled uncontested.

President: Francesca Bell

Vice President: Vinay Srivastava

Treasurer: Mike Mitchelmore

Secretary: Ian Hemphill (Due to heavy work commitments and his role as chair of Marketing, Ian Hemphill rescinded his nomination as secretary)

Vinay Srivastava nominated Peter Brandon to be Secretary, Peter Brandon accepted the nomination, Ian Hemphill seconded; carried.

Ordinary Members



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Positions for Ordinary Board members were filled uncontested:

Board member: Hilary Day

Board member: Charmian Gadd

Board member: Peter Brandon (Peter Brandon was unable to be nominated as ordinary member having accepted the position of secretary)

Vinay Srivastava nominated Ian Hemphill to be an Ordinary Board Member; Ian Hemphill accepted the nomination; Peter Brandon seconded; carried

Board member: Claire Braund

Board member: No candidate has been nominated for this position. Further research is to be undertaken to ensure all skill set requirements are met.

Rod Bowman congratulated the Board on their successful nominations.

7. BRIEF GENERAL DISCUSSION

Peter Brandon congratulated Francesca Bell on her new position as President of the CCCM Board.

Peter gave special thanks to Rod Bowman for his professionalism, hard work and excellent management of his administrative team. Peter also thanked executive members Francesca Bell, Vinay Srivastava and Mike Mitchelmore for their contributions over the last year. He thanked the Board as a whole for their support and commitment to Central Coast Conservatorium.

He also thanked the Chairs of the Sub-committees:

Charmian Gadd, Mike Mitchelmore, Claire Braund, Ian Hemphill, and committee members for their ongoing contributions to the CCCM.

Peter Brandon thanked Mary-Ellen Wallace for her wise council and calming influence and expressed his regret regarding her resignation.

The Board and CEO Patrick Brennan thanked President Peter Brandon on behalf of the Board for dedication to his role as President during the last 4 years.

The Board thanked Patrick Brennan for his inspiring leadership and hard work over the last year in his role as CEO and Rod Bowman for his commitment in his roles as Financial Controller.



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The Board would like to make special mention regarding the enormous contribution made by Anthony Kelly and his team at ANG in collaboration with Patrick Brennan for the extension proposal for 45 Mann St.

Rona Parker thanked the volunteer gardener and admin. staff for their contributions to the improved cleanliness of the buildings and grounds at 45 Mann St.

President Peter Brandon declared the meeting closed 8.05pm.

Signed as a true and correct record of proceedings

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