

CCCM 5 Stage Response plan to COVID - 20th January, 2021

CCCM: Five stage response plan to COVID-19. 20 January 2021

STAGE 1

CCCM is functioning as normal.

All activities run as per pre COVID 19 this includes:

- Student and Community ensembles and programs.
- CMP and Musicianship classes.
- 1 to 1 and group lessons.
- Schools Program.
- Student and professional concerts, masterclasses and workshops.

STAGE 2

Escalated community risk, the CCCM will instigate COVID-19 risk mitigation measures whilst maintaining the vast majority of programs.

Risk mitigation includes:

- Strict social distancing for all on and off campus activities.
- Elevated levels of cleaning and sanitization.
- Risk assessment of all studios/teaching and rehearsal spaces will be updated. Any space failing to comply with COVID safe policy will be deemed unfit for teaching. Impacted teachers will be allocated new teaching spaces. Maximum number of people per studio will be clearly displayed on the door.
- Risk assessment of all programs will be updated to reflect current State Government health advice.
- Parents and other family members will be requested not to enter the site unless absolutely necessary or if accompanying a young child.
- Any person entering the site must check in using the SERVICE NSW COVID-19 QR Code and declaration upon entering the site. This must be checked by the teacher ensuring that the student has indicated that they are well and viable to receive a lesson.
- Teachers, staff, students and any one else must not enter the Conservatorium or associated venues if unwell. Zoom lessons can be offered where onsite learning is not deemed appropriate for either party.
- If unwell teachers and staff must get a COVID-19 test with a negative result and be well prior to reengaging onsite with the Conservatorium.
- Teachers and staff will be encouraged to wear PPE when onsite and utilise screens and instrument shields where possible.

- Cancelling of concerts and public events where deemed untenable owing to social distancing requirements and or risk of virus transmission through airborne aerosols.
- Community ensembles with an adult age demographic may continue rehearsing pending space and current NSW Health regulations. Risk mitigation will be based on NSW State Government Health Department advice which may differ on an instrument by instrument basis. Conductors/teachers will be consulted about how to best manage their ensemble and instrument types within the ensemble.
- Youth ensembles will remain operational if deemed safe with strict COVID-19 risk mitigation measures in place. Risk mitigation will be based on NSW State Government Health Department advice which may differ on an instrument by instrument basis. Conductors/teachers will be consulted about how to best manage their ensemble and instrument types within the ensemble.

STAGE 3

Due to NSW State Government Health Department advice, COVID-19 cases on the NSW Central Coast or within close proximity to our region or staff shortages.

The CCCM will:

- Maintain strict cleaning, sanitising and physical distancing protocols.
- Cease onsite operation of all ensembles, classes and group activities. These programs will be maintained via VCL where possible. Programs not deliverable via VCL will cease to operate.
- Maintain face to face teaching including the Schools Program where possible and deemed safe by the NSW Department of Education in consultation with staff.
- Teachers may be required to teach via VCL.
- All Conservatorium staff and teachers are encouraged to wear PPE where possible when teaching or working.
- Staff may be required or may request to work from home to help mitigate risk and or to free up viable teaching/work spaces.
- In line with current Government regulations students, staff and teachers are reminded that only 1 wind or brass instrument may be played in any space at one time.

STAGE 4

Due to escalation of NSW State Government Health Department advice, COVID-19 cases on the NSW Central Coast or within close proximity to our region or staff shortages.

The CCCM will:

- All CCCM teaching conducted via VCL.
- Teachers may deliver VCL lessons from CCCM or from home.
- A skeleton administration staff will be maintained on site with the remainder of the administration and management team working remotely.

- The CCCM ceases all onsite school based teaching where the schools have quarantined external providers from teaching or CCCM management deems these activities unsafe in line with State Government advice.
- This includes all ensembles, individual and small group teaching at schools where the school has quarantined its activities to only school staff.
- CCCM Schools Program activities will be delivered remotely via VLC where possible.

STAGE 5

CCCM lock-down.

- The wider community is in lock-down.
- The CCCM is shut down and no students or staff will be onsite until further notice.
- The CCCM will be guided in this decision by the NSW Department of Education, Association of NSW Regional Conservatoriums, State and Federal health authorities.
- Where possible all CCoM operations will be maintained remotely.

Updated 20th January 2021