



Central Coast Conservatorium of Music Inc
ABN 17 615 618 823

45 Mann Street, Gosford NSW 2250
Ph: 4324 7477

www.centralcoastconservatorium.com.au

**APPOINTMENT OF PROXY
SPECIAL GENERAL MEETING OF
CENTRAL COAST CONSERVATORIUM OF MUSIC INC.
7pm WEDNESDAY 1ST NOVEMBER 2023**

I, (full name)	
Of (full address)	
Being a member of the CCCM hereby appoint either:	
(full name)	
Of (full address)	

OR

THE PRESIDENT OF THE CENTRAL COAST CONSERVATORIUM OF MUSIC INC.

(Cross out if another proxy is appointed)

as my Proxy to Vote on my behalf at the Central Coast Conservatorium of Music Inc. Special General Meeting to be held on Wednesday 1st November 2023 at 7:00pm and at any adjournment of the meeting.

Signature of member appointing proxy	
Signature of proxy <i>(if not the president)</i>	
Date	



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The special resolution to be voted upon at the Special General Meeting of Central Coast Conservatorium of Music Inc is detailed below. **The proxy shall vote as follows:**
(Circle YES or NO).

1. To resolve by special resolution, under section 39 of the *Associations Incorporation Act 2009* (NSW) (Act) and clause 36 of the constitution of the Association that:
 - a. the Association transfer from an incorporated association governed by the Act and regulated by NSW Fair Trading, to incorporation as a company limited by guarantee, governed by the *Corporations Act 2001* (Cth) and regulated by the Australian Securities and Investments Commission (ASIC) and, as a registered charity, to continue to be regulated by the Australian Charities and Not-for-profit Commission (ACNC) and accordingly, upon transition, members of the Association will be members of the company limited by guarantee;
 - b. pursuant to section 10 of the Act, the Association accept the provisions of the constitution at **Annexure A** to the notice of meeting in substitution for the present constitution of the Association and adopt these provisions upon transfer and registration of the Association as a company limited by guarantee;
 - c. pursuant to section 10 of the Act, the Association change its name from 'Central Coast Conservatorium of Music Inc' to 'Central Coast Conservatorium of Music Ltd' upon transfer and registration of the Association as a company limited by guarantee; and
 - d. upon transition to a company limited by guarantee and name change for the Association, it is resolved that any reference to 'Central Coast Conservatorium of Music Inc' is a reference to 'Central Coast Conservatorium of Music Ltd'.

YES NO

As per the Constitution (July 2020) of the Central Coast Conservatorium of Music Inc:

- A. On any question arising at a general meeting of the association a member has one vote only.
- B. Votes must be given personally or by proxy.
- C. A member is entitled to appoint another member as proxy, by notice given to the Secretary no later than 7 days before the meeting in respect of which the proxy is appointed.
- D. With the exception of the President of the association, no member may hold more than 2 proxies.
- E. In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- F. A member or proxy is not entitled to vote at any general meeting of the association unless all money due and payable by the member or proxy to the association has been paid.
- G. A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.

The signed and completed **proxy form must be received** by the Secretary, Central Coast Conservatorium of Music Inc, no later than 7 days before the meeting date, being **by 7:00 PM AEST on Wednesday 25th October 2023**.

These documents can either:

- be **delivered in person** to The Secretary, Central Coast Conservatorium of Music Inc, 45 Mann St, Gosford 2250; or
- may be **scanned and emailed** to: secretary@cccmusic.nsw.edu.au