

NOTICE OF SPECIAL GENERAL MEETING Central Coast Conservatorium of Music Inc

Notice to all members of Central Coast Conservatorium of Music Inc (**Association**) to attend a Special General Meeting of the Association, to be held **7:00PM AEDT Wednesday 1st November 2023** and notice of intention to propose a special resolution pursuant to section 39 of the *Associations Incorporation Act 2009* (NSW).

The venue for the meeting is the:

**Robert Knox Hall
Central Coast Conservatorium of Music
45 Mann Street
Gosford NSW 2250**

AGENDA

1. Welcome, Attendance List and Apologies
2. To resolve by special resolution, under section 39 of the *Associations Incorporation Act 2009* (NSW) (**Act**) and clause 36 of the constitution of the Association that:
 - a. the Association transfer from an incorporated association governed by the Act and regulated by NSW Fair Trading, to incorporation as a company limited by guarantee, governed by the *Corporations Act 2001* (Cth) and regulated by the Australian Securities and Investments Commission (ASIC) and, as a registered charity, to continue to be regulated by the Australian Charities and Not-for-profit Commission (ACNC) and accordingly, upon transition, members of the Association will be members of the company limited by guarantee;
 - b. pursuant to section 10 of the Act, the Association accept the provisions of the constitution at **Annexure A** to this notice in substitution for the present constitution of the Association and adopt these provisions upon transfer and registration of the Association as a company limited by guarantee;
 - c. pursuant to section 10 of the Act, the Association change its name from 'Central Coast Conservatorium of Music Inc' to 'Central Coast Conservatorium of Music Ltd' upon transfer and registration of the Association as a company limited by guarantee; and
 - d. upon transition to a company limited by guarantee and name change for the Association, it is resolved that any reference to 'Central Coast Conservatorium of Music Inc' is a reference to 'Central Coast Conservatorium of Music Ltd'.
3. General Discussion
4. Close of Meeting

VOTING AT THE SPECIAL GENERAL MEETING

1. Voting on the Special Resolutions

In addition to being attached at Annexure A to this notice, a link to the proposed Central Coast Conservatorium of Music's governance document, its constitution, for use upon transition to a company is available on the Conservatorium's website at

<https://centralcoastconservatorium.com.au/about-us/constitution-sgm/> and titled 'Proposed Constitution'.

The Association's members are asked to vote on the special resolution set out at Item 2 of the Agenda. Members can either vote by proxy (see following) or in-person at the Special General Meeting.

2. Appointment of proxies

If you cannot attend the meeting, please complete and submit the Appointment of Proxy form attached at **Annexure B** to the Secretary of the Association either:

- in person, addressed to The Secretary, Central Coast Conservatorium of Music Inc, Cnr. Mann St & Georgiana Terrace, Gosford 2250; or
- scanned and emailed to: secretary@cccmusic.nsw.edu.au.

In accordance with clause 38(1) of the constitution of the Association, **proxy forms must be received by the Secretary by 7:00pm AEDT on Wednesday 25 October 2023.**